

## ARLIS/CP Fall 2008 Business Meeting Minutes

Lincoln, Nebraska  
19 September 2008

**Present:** Marilyn Carbonell, Susan Craig (Chair), Lois Crane, Anna Cranor, Suzy Frechette, Tori Gregory (Vice Chair/Chair Elect), Kay Logan-Peters (UNL Hostess), M.J. Poehler, Carmella Orosco (UNL Libraries), Rebecca Price (ARLIS/NA Executive Board member), Mari Russell, Ellen Urton (Immediate Past Chair, Acting Secretary-Treasurer), Judy Winkler (UNL Libraries), and Tom Young

- I. Meeting called to order by Susan Craig at 8:54 a.m.
- II. Introductions by Susan Craig
- III. Review of the Fall Meeting Schedule by Susan Craig and Kay Logan Peters
- IV. Minutes from the Spring 2008 Meeting (prepared by Mikael Kriz) – presented by Susan Craig:
  - a. Motion for approval of the Spring 2008 Minutes: Mari Russell; 2<sup>nd</sup>: Tom Young
  - b. Discussion: Correction on Page 1, under “Report from ARLIS/NA Midwest ....”, change “All measures past” to “All measures *passed*”
  - c. Vote: Approve as corrected, motion passed
- V. Secretary-Treasurer’s Report (prepared by Mikael Kriz) – presented by Susan C.:
  - a. Note: Dues run from January 1<sup>st</sup> – dues for 2009 can wait until the Spring '09 meeting
  - b. Balance as of April 4, 2008:

	\$2409.90
i. Total Income:	\$295.00
ii. Total Expense:	\$75.00
iii. Balance as of 16 September 2008	<b>\$2,629.90</b>
  - c. Membership:
    - i. 8 Lifetime members (same as 2007)
    - ii. 16 Annual members (same as 2007)
    - iii. 1 Associate (down 1 from 2007)
    - iv. 24 Total membership**
- VI. Chair’s Report – Susan Craig:

There hasn’t been much activity since our Spring Meeting. We do have some members interested in membership cultivation which we should encourage and later in the business meeting we will discuss our 2009 Chapter meetings.
- VII. ARLIS/NA Executive Board Representative’s Report – Rebecca Price, ARLIS/NA Secretary:
  - a. Rijn Templeton recently resigned as Treasurer (due to flood damage at University of Iowa); Ted Goodman (General Editor, Avery Index) agreed to step in as Treasurer – Ted attended the conference planning meeting in August.
  - b. Liaison Roles:
    - i. Chapters Liaison: Cate Cooney – ARLIS/CP would like more communication from the Chapters Liaison regarding Executive Board activities. Disappointed that Cate did not attend ARLIS/NA Denver; feel very isolated.
    - ii. Education Liaison – Elizabeth Schaub
    - iii. Development & Membership Liaison – Amy Trendler (former MidWest Rep.)
    - iv. Communications & Publications Liaison – Barbara Rominsky
    - v. Canadian Member-at-Large – Liv Valmstad

- c. Note: this is a time of transition for the society, especially at the board level. Everyone is still settling into their new roles and nothing is set in stone.
- d. ARLIS/NA Elections will be held in the coming year for: Chapters Liaison, Education Liaison, Development & Membership Liaison, and Secretary. Yuki Hibben is the Chair of the Nominating Committee and nominations will be announced very soon. A slate will be announced followed by a call for additional nominations.
  - i. Some expressed the importance of a Chapter Liaison who is an advocate of the chapters and will work to keep the chapters connected to the Executive Board – the board may not realize exactly how little information gets to the chapters
  - ii. It was suggested that the Nominating Committee call for recommendations (of people to investigate and approach) *before* hand selecting a slate. It's important for the membership to have that opportunity – expressed concern over continuing to nominate a single person
  - iii. The Executive Board has discussed changes to the ARLIS/NA bylaws; the section on nominations has been revised recently but is not yet updated on the website
- e. ARLIS/NA Archives:
  - i. ARLIS/NA has a contract with the Univ. of Illinois (handles library associations archives, including ALA); will begin processing and conduct a basic inventory. They have budgeted for a 3 year contract, although it might not take that long.
  - ii. Would like to encourage ARLIS/NA to put as much information as possible on the web where it is searchable and more easily accessible (ex. record of programs)
- f. Moving from Round Tables to Special Interest Groups: ArLiSNAP, Book Arts, Collection Development (new), Decorative Arts, Management Issues, Public Libraries, Space Planners, Urban & Regional Planning Issues (new) and Women in Art
- g. ARLIS/NA Conference Planning: The program for 2009 in Indianapolis is nearly finalized, 2010 will be in Boston, 2011 in Minneapolis with VRA, and 2012 in Toronto
- h. Vote to increase membership dues – was discussed at the May Membership Meeting; there hasn't been an increase in 10 years. The vote will be used on Member Clicks; soon, within the next 2 weeks. If approved, the changes will take affect in 2009 and the renewal process will take place on Member Clicks too. The following will be proposed:
  - i. Student Membership: from \$45 to **\$50** annually (with a 3 year limit)
  - ii. Retired/Unemployed: from \$45 to **\$60** annually
  - iii. Introductory: **\$90** annually (new category with a 1 year limit)
  - iv. Individual: from \$85 to **\$120** annually (biggest leap)
  - v. Institutional/Business: from \$145 to **\$190** annually
  - vi. Overseas: from \$65 to **\$85** annually
- i. Current number of ARLIS/NA members? Approx. 1,100 which is down from last year.
- j. Management Firm (main focus of the Executive Board over the summer):
  - i. The management firm problems: high degree of turnover, not great with technology (ex. Member Clicks) or with basic finances (Ted Goodman, new Treasurer, has been a big help in this regard). This has become detrimental to ARLIS/NA.
  - ii. The contract is up in December 2008 and in October the Executive Board will inform the management firm that ARLIS/NA will not renew the contract. The Board will be sending out an RFP for a new management firm in the next 2 weeks.
  - iii. Ken Soehner and Amy Lucker have spoken with a couple of firms and are writing the RFP. We are not committed to going with a firm at all; this is still in the discussion phase and ARLIS/NA might not need a management firm at all. The next contract that we sign might be for 1 year. Susan Rawlyk = contract coordinator.

- iv. Applaud the Board for making the change; understand that it will be difficult for Board members, but it is the right time and the right thing for the society.
- k. New competencies are coming from the Education and Professional Development group
- l. There is interest in translating the introductory pages of the ARLIS/NA website; will test using French and Spanish
- m. Discussing the Spring 2008 Meeting Minutes:
  - i. Concern over losing senior experience members. There are several past officers who no longer belong to ARLIS/NA and there are several art libraries and museums without ARLIS/NA members; the Board should be concerned about retention, shift their focus to balance retention with attracting new librarians
  - ii. Concern that the dues reach beyond affordability – individuals and organizations are without much money
  - iii. Has the Membership Committee ever looks ate members of ARLIS-L who are not members of ARLIS/NA? Might be the biggest audience – there is interest in having accessible mailing lists

VIII. Bylaws Revision Draft – prepared by Susan C.:

- a. Introduction from Susan: Susan presented her proposed edits to the bylaws, meant to incorporate changes that were either voted on by the chapter or are current practices for the chapter, changes to the ARLIS/NA structure, and general clarity. The last revision of the ARLIS/CP bylaws occurred in 2006 at which time Article IV on Associates was added. The revisions were rejected by the ARLIS/NA Executive Board, and at our Spring 2008 Chapter Meeting, the chapter voted to strike Article IV on Associates from the ARLIS/CP bylaws in accordance with the Executive Board’s request.
- b. Regarding the potential name change from “ARLIS/CP” to “ARLIS/NA – CP” as requested of all chapters by the ARLIS/NA Executive Board, Susan reviewed bylaws for 10 other chapters and *none* have changed their names. A clear statement in chapter bylaws explaining the relationship between the chapter and the society in “Article I – Name” seems to be sufficient: “The name of the organization shall be Art Libraries Society of North America, Central Plains Chapter, hereafter referred to ARLIS/CP.” This language is consistent with other chapter bylaws.
- c. Motion to accept the proposed edits: Mari Russell, 2<sup>nd</sup>: Tom Young – motion passed
- d. Proposed Edits:
  - i. Article III. Membership. A. 2.: “The ARLIS/NA Chapters Coordinator is a non-voting, ex-officio member of the chapter.” (Replaces “Regional Representative” language as this position no longer exists.)
  - ii. Article III. Membership. C. 3.: “Only members of the Chapter may hold elected office.”
  - iii. Article IV. Associates: Strike in full and re-number all subsequent articles.
  - iv. Article IV. V. Officers. E. Terms of Office. 1.: “The Vice-Chair/Chair-Elect shall be for one year in that office and the succeeding year as Chair. The term of office of the Chair shall be one year in that office, and the succeeding year as Immediate Past Chair.”
  - v. Article IV. V. Officers. E. Terms of Office. 3.: “Newly elected Chapter officers shall begin their tenure on January 1 to coincide with the chapter’s membership year.”
  - vi. Article IV. V. Officers. F. Duties of Officers. 1. Chair: “The Chair will recommend to the Executive Committee all appointments of committee members, the Webmaster, and the Newsletter Editor. The Chair will draft the Annual Report and send it to other members of the Executive Committee for approval.”

- vii. Article IV. ~~V~~. Officers. F. Duties of Officers. 3. Secretary/Treasurer.: “The Secretary/Treasurer shall be responsible for all documents and correspondence (other than the announcements of meetings), the keeping of minutes of the business meetings, the maintenance of an accurate membership roster, and the handling of financial accounts of ARLIS/CP. The Secretary-Treasurer will prepare a written report of chapter activities to be filed with the Executive Director of ARLIS/NA and the ARLIS/NA Chapters Coordinator not later than 10 days following a chapter’s regular meeting.”
- viii. Article VI. ~~VII~~. Meetings. C. Non-members: “Chapter meetings are open to any individual who supports the purposes of ARLIS/CP.”
- ix. Article VII. ~~VIII~~. Reports. A. Annual Reports. 1.: “Annual reports shall be drafted by the Chair and shall be approved by the other members of the Executive Committee.”
- x. Article VII. ~~VIII~~. Reports. A. Annual Reports. 2.: “Annual reports shall follow the guidelines set by the Executive Board of ARLIS/NA and distributed through the Chapter website.”
- xi. Article VII. ~~VIII~~. Reports. A. Meeting Reports.: “The Secretary/Treasurer shall send reports of all meetings of ARLIS/CP to the ARLIS/CP Executive Committee and to the ARLIS/CP Webmaster for publication on the chapter website.”
- xii. Article VIII. ~~IX~~. Committees & Appointments. C. Appointments: “1. Webmaster – The Executive Committee will appoint a member to serve as Webmaster to maintain the chapter website and post information such as the Newsletter, the Annual Reports, and notices of meetings. 2. Newsletter editor – The Executive Committee will appoint a member to serve as Newsletter editor for the Central Plains Irregular.”
- xiii. Motion to vote to approve bylaws revision with changes: Tori Gregory, 2<sup>nd</sup>: Tom Young – motion passed

IX. 2009 Meetings:

- a. Discussion: Should ARLIS/CP hold one annual chapter meeting rather than two?
  - i. For some, current budget constraints, the state of the economy, institutional mandates, and little financial support make attending 2 chapter meeting each year difficult if not impossible. Many of our members have to pay out-of-pocket.
  - ii. Some would like to see us require only one chapter meeting per calendar year.
  - iii. Mari Russell shared that the Mountain West chapter held their business meeting at the ARLIS/NA annual conference and held one chapter meeting in the fall.
  - iv. Might two meetings per year help people to participate more by offering them more options? Chapter meetings are more affordable and not everyone can make it to the ARLIS/NA annual conference.
  - v. Should we have more joint meetings? Attract different audiences at different times?
- b. Motion to conduct a straw poll to ask the ARLIS/CP membership their opinions via e-mail: Marilyn Carbonell, 2<sup>nd</sup>: Mari Russell – Motion passed
- c. Marilyn Carbonell: The Midwest Art History Society 36<sup>th</sup> Annual Conference will be held in Kansas City, April 2 – 4, 2009 (See: [www.mahsonline.org](http://www.mahsonline.org)). Marilyn has secured a slot for April 3<sup>rd</sup> and is soliciting proposals for a moderated roundtable discussion and forum on the development of future services to support art history research. In addition, Marilyn proposed to the chapter that the ARLIS/CP Spring 2009 Meeting be held in Kansas City in connection with the MWAH Conference. ARLIS/CP members could attend the MWAH Conference at a reduced rate. The proximity with the ARLIS/NA Conference (April 16 –

- 22) is a drawback. Members agreed to support an encourage participation in the MWAH conference but declined to make it part of the ARLIS/CP Spring 2009 Meeting.
- d. Susan Craig – Spring 2009 Meeting planning: Proposed meeting date is May 28 – 30 in Kansas City at the Nelson-Atkins Museum of Art. There will be several May celebrations and activities to take advantage of.
  - e. Proposed Regional Meeting in Fayetteville, Arkansas:
    - i. Note: The ARLIS/NA funding requests were due on September 15<sup>th</sup>, but we have permission to submit next week if we decide to go ahead with Margaret Boylan’s proposal.
    - ii. This would take a great deal of planning – the host chapter really carries the ball.
    - iii. Alternative is to hold the ARLIS/CP meeting in Fayetteville and hope to attract more participants from Arkansas and the surrounding area.
    - iv. Will of the group: Table the Regional meeting idea and hold an ARLIS/CP chapter meeting instead.
- X. Old Business:
- a. Membership Drive – Ellen Urton:
    - i. Ellen Urton (Immediate Past Chair) and Mikael Kriz (Webmaster and Secretary/Treasurer) have an interest in implementing some ideas that have been discussed by the chapter at various times. Plan to begin small by bringing the ARLIS/CP website content up-to-date and brainstorm some “cheap and cheerful” ways to promote the benefits of chapter membership. Ideas include personal testimony from current members showcased on the chapter website, e-mail invitations to chapter events sent to colleagues in the field, and developing a brochure to promote the chapter.
- XI. New Business:
- a. Nomination & Elections of Officers – Susan Craig:
    - i. We need to elect a new Secretary/Treasurer and a new Vice Chair/Chair-Elect. Two people have expressed interest in serving (one for each open position).
    - ii. Please contact Susan with your interest.
    - iii. The election will be held via e-mail.
- XII. Adjourn:
- a. Move to Adjourn: Tom Young, 2<sup>nd</sup>: Mari Russell
  - b. Meeting adjourned at 10:28 a.m.

Respectfully submitted,  
Ellen R. Urton  
Acting Secretary/Treasurer (for Mikael Kriz)