

# ARLIS/CP SPRING BUSINESS MEETING

Kansas City, Missouri

30 March 2007

Present: Marilyn Carbonell, Marianne Cavanaugh, Jane Cheng, Susan Craig, Lois Crane, Rachel Crane, Leigh Gates (regional rep.), Cindy Grant, Mikael Kriz, M.J. Poehler, Mari Russell, Karen Schwatzbaugh, Ellen Urton (chair), Joy Wright, & Tom Young

## Meeting called to order at 1:10 pm

### Announcements:

- M.J. Poehler: Welcome to KCAI Library
- Ellen Urton: Thank you and welcome

### Old Business:

- Mikael Kriz, Treasurer's report:
  - Balance as of December 31, 2006 \$2109.09
  - Income (donations \$50, memb. \$295) \$345
  - Expenses (none)
  - Balance as of March 28, 2007 \$2454.90
  - 8 Lifetime members (up 1 from 2006), 11 Annual members (down 9 from 2006), and 2 Associates (new category), makes for 21 total.
- Report from Newsletter Editor:
  - None (absent).
- Report from ARLIS/CP Annual Conference Travel Award Committee (Tom Young):
  - The Travel Award Committee (Suzy Frechette and Tom Young) received no submissions.
- Report from out-going Midwest Representative, Leigh Gates:
  - Amy Trendler, Architecture Librarian at Ball State University, is the new ARLIS/NA Midwest Representative.
  - Regarding the recommendations made by the ARLIS/NA Assessment Task Force:
    - The Task Force's recommendations document was sent out on the ARLIS-L list-serv and is available on the ARLIS/NA website. Leigh encourages everyone to read it and submit comments as the current blog activity is low.
    - These recommendations are the result of the task force's attempt to draw together suggestions from the membership/input from focus groups over the past year.
  - Announcement: Every chapter signed the ARLIS/NA affiliation agreement.
  - From the Chapter: many, many thanks to Leigh for her excellent service to the Central Plains Chapter, especially her attendance at our chapter meetings. She went above and beyond and we appreciate all of her efforts and communication.
- Central Plains Chapter By-laws and suggestions from the ARLIS/NA Executive Board:
  - In order for our chapter by-laws to be approved and signed by the Board, they request that Article IV on Associates be omitted from the by-laws in its entirety. The chapter may continue to offer an alternative participation level, but may not include it in the by-laws.
  - In general, the Board feels that alternative participation levels/options should not appear in any chapter by-laws, but should exist elsewhere such as on the chapter website and on the membership forms. Other chapters have "associates," and do not mention them in their by-laws.
  - Regarding the purpose of chapter by-laws, the Board feels that chapter by-laws serve to reflect the relationship between ARLIS/NA and the chapter.

- Chapter Discussion:
  - The Central Plains chapter has used the chapter by-laws as its governing document. If chapter governance does not appear in the chapter by-laws, where does it appear?
  - Suggestion: The Central Plains chapter could develop a policies & procedures manual, similar to SLA's 'practice manuals.' This set of secondary documents would supplement the by-laws and essentially contain any information omitted from the by-laws.
  - In addition to "associates", CP could also offer a student option.
  - CP wants to be as welcoming and inclusive as possible, and do not wish to turn people off from chapter.
  - CP should review how other chapters have approached the "affiliates" issue.
  - Some present expressed disappointment towards the NA Board and suggested that the Board did not fully investigate the ramifications of their affiliation agreement before requiring of all chapters.
- Chapter Questions:
  - How much control will ARLIS/NA have over associates/affiliates?
- Action Item:
  - Will form a committee to review our chapter by-laws, develop a set of proposed policies & procedures, and revise our by-laws (omitting Article IV on Associates). Marianne Cavanaugh, Joy Wright and Ellen Urton volunteered. Their formal charge will follow the Atlanta conference.
  - Any by-law revisions or policies & procedures will be voted on during our chapter's fall meeting (and would require a 2/3 majority to pass).
- Chapter Name, official change requested by ARLIS/NA:
  - ARLIS/NA has requested that our name be changed from ARLIS/CP to ARLIS/NA-CP.
  - Action Item: will be voted on at our fall meeting via paper ballot.
- ARLIS/NA 35<sup>th</sup> Annual Conference, Chapter donation to the welcome party:
  - Motion: Contribute \$100 to ARLIS/NA for the welcome party.
  - Vote: 6 for, 3 against.
  - Motion passes: will send \$100 to NA for welcome party.

### **New Business:**

- Fall Chapter Meeting:
  - Tom Young & Susan Craig proposed Norman, OK and Oklahoma City, OK as the location of the fall chapter meeting.
  - Highlights would include Native American resources.
  - Programming in addition to tours.
  - Susan will proceed with arrangements and keep us informed as plans progress.
- Proposed Chapter Breakfast at ARLIS/NA Conference in Atlanta:
  - Suggest Monday morning, April 30.
  - Ellen will post a time and meeting place on the conference bulletin board.

**Meeting adjourned at 2:30 pm**

Respectfully submitted,  
Mikael D. Kriz  
April 18, 2007